

	Philippine Accreditation Bureau Guidance Document Code of Ethical Standards	Document ID	LA/GD08
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Code of Ethical Standards

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All personnel of PAB, Council members, Technical Committee members, Accreditation Committee members, technical assessors and experts shall abide by the following Code of Ethical Standards:

- 1 Conduct themselves to uphold the dignity, standing and reputation of the PAB.
- 2 Exercise their professional and technical skills and judgment to the best of their ability and discharge their professional and technical responsibilities with honesty and integrity.
- 3 Recognize and uphold their responsibilities to PAB, the laboratories to be assessed, the public interest and their profession.
- 4 Maintain and strive to improve their professional competence by attention to new developments in the principles and practice of quality assurance and the assessment of laboratory technical and quality management systems.
- 5 Maintain current awareness of the professional literature and national and international standards relating the quality assurance systems and good laboratory management practice and the assessment of such systems.
- 6 Ensure that they do not misrepresent their qualifications, competence or experience or, without disclosing their limits, undertake assessment work beyond these limits.
- 7 Ensure that they do not accept commission, discount, or any other profit from laboratories assessed.
- 8 Disclose to PAB any commercial or other relationships they may have, or have had, with laboratories to be assessed or related laboratories or competitors.
- 9 Have not offered consultancy services to applicant laboratories that might compromise their impartiality in the accreditation process and decisions and to inform PAB of any consultancy or affiliation they have with the laboratory.
- 10 Honestly and impartially record and report their assessment findings and not allow them to be influenced in such findings by any pressures or considerations.
- 11 Ensure that they do not disclose their assessment findings or any part of them, to any third party unless authorized in writing by PAB to do so.
- 12 Regard as strictly confidential any information concerning the business affairs or technical processes of the laboratories assessed (except as in item 11) and ensure they do not use this information to the disadvantage of such laboratories or their own personal advantage.
- 13 Immediately notify the Head of Laboratory Accreditation of any matters that come to their attention during an assessment that relate to possible breaches of legislation such as that relating to health and safety in the laboratory, public health and safety and/or environmental pollution.

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ISSUE AND AMENDMENT RECORD

Title	Issue	Date	Amendments
Code of Ethical Standards	01	January 2015	Initial Assessment